

**CYRIDE RUNSHEET**

Updated: 11/26/2024

RUN: 32

8/19/24 to 5/16/25

CODE	TIME	RTE	FROM	SPECIAL INSTRUCTIONS
RUN: 32	6:40 AM		Base	Report for work. Start Mini. Take EASE binder. Receive tablet & tally sheet from Dispatch. Dispatch will have tablet logged in by 6:40am Be sure to check your scheduled calls.
	7:00 AM			You will be in the EASE zone & receiving EASE pickups by 7:00am  Pick up and drop off passengers as scheduled.  If needed, assist dispatch w/ transfers
	11:00 AM			If finished with trips, log out @11:00 AM and 10-19. Bring the tablet inside to the Dispatch window  <i>**During the shift you are expected to stay within the EASE zone between trips. Do not standby at Base.**</i>
	11:10 AM		Base	End 4.5 hours
				Shift relieving you 56